

Instructions for authors

HUM – journal published by the Faculty of Humanities and Social Sciences, University of Mostar, is a scientific publication which publishes peer-reviewed papers and those which are not the subject to peer review procedure.

Manuscript format

- a) Preferable *length* of scientific and professional articles should be 16 to 20 pages (one page should contain 30 lines with 60 characters in a line) and for reviews, commentaries and non peer-reviewed texts 2 to 6 pages including the notes, the abstract in Croatian and one foreign language as well as bibliography which should be listed separately. Abstract – up to 12 lines - should present the brief contents of the article, main results and conclusions. The article should be written impersonally and without passive forms. The abstract should include approximately 5 key words i.e. terms for easier classification of the paper. The article could be longer exceptionally if agreed with the editor.
- b) *Titles* of books, conference proceedings and journals should be written in italics. Parts of books (e.g. discussions from a scientific paper) should be written in quotation marks, as well as the titles of the articles. Emphasis in the texts should be expressed with italics or bold letters, not with capital letters or underlining, unless there are special reasons for that. If it is necessary to mark something again with quotation marks within the quotation marks, then single quotation marks should be used.

Technical guidelines

Since the same formats are used for all articles in composing this journal, all authors are kindly asked to make the procedure easier for us in the following way:

- a) All papers should be written on computer, using MS word (MS Word 6.0 and further) or in some of programs compatible to MS Word and saved in MS Word format (*.doc/docx).
- b) Usage of Times New Roman (or Times New Roman CE) is obligatory in order to avoid problems with Croatian characters!
- c) Font size in the article should be 12, line spacing 1.5. Notes font should be 10, single line spacing.
- d) Manuscript should be submitted without final formatting. It is the best to submit the text separately from other attachments (if any). Graphs and drawings (pictures) should be submitted separately, as standalone files and marked with numbers. The positions of attachments in the text should be clearly marked.

Referencing

While writing notes author can use the so-called Oxford or Harvard system, but their combination is not allowed.

Oxford system

Name and then surname of the author are always written with versal. If a source has three and less authors, all of them are mentioned, if there are more than three, the first one and the abbreviation *et al* are mentioned. Titles of books, journals, magazines, annuals, conference

proceedings, daily newspapers, dictionaries, lexicons, encyclopedias are always written in cursive, while the title of articles, book chapters, entries or laws are written in quotation marks. If the source has both the title and subtitle, the subtitle is separated by colon. Order of other elements depends on the source type. When the same source is used for the second and every other time but not in succession, initial of the name, author's surname (versal), abbreviation *op. cit.* in cursive and the page number should be written. If the same source of the same author is used for a couple of times, only *Ibid.* in cursive and page number should be written. If the same page of the same source is used several times in succession, only *Ibid.* should be written in cursive. If more different works of the same author are mentioned in succession in the footnote, the abbreviation *Idem* should be written in cursive instead of the author's name and surname. All the information should be mentioned as they were written in the source. Introduction, preface and afterword are cited as articles in proceedings. Citations (beginning and end of citation should be indicated by quotation marks in the text), paraphrases (abbreviation *cf.* should be used at the beginning of the footnote) and comparative notes (the mark *See* should be used at the beginning of the footnote) should be distinguished.

Examples

a) Books

- JEAN GRONDIN, *Smisao za hermeneutiku*, Matica hrvatska, Zagreb, 1999., p. 23.
- More authors: JAMES CONANT–URZSULAZEGLIN, *Hilary Putnam, Pragmatism&Realism*, Routledge, London – New York, 2005., pp. 12. – 15.
- More than three authors: NIGEL BLAKE et al., *The Blackwell guide to philosophy of education*, Routledge, London, 2003.
- Title and subtitle: BRIAN DUIGNAN, *The Britannica Guide to Ethics: The History of Western Ethics*, Britannica educational Publishing, New York, 2011.
- In the case of edited book the adequate abbreviation should be mentioned after the author's name and surname: IVAN KORDIĆ (ed.), *Actuality of the Past*, Institute of Philosophy, Zagreb, 2014.
- If the book has several volumes that information should be written right after the book title: BONIFAC BADROV, *Sabrana djela: Predavanja iz filozofije*, vol. II, Franjevački samostan „Gorica“, Livno – Sarajevo, 1997.
- If the edition was repeated, the number of edition should be given after the book title and potential edition: NELSON GOODMAN, *Fact, fiction and forecast*, 4th edition, Harvard University Press, Cambridge MA – London, 1983.

b) book chapter

- EDWARD CRAIG, „Meaning and privacy“, BOB HALE – CRISPIN WRIGHT, *A companion to the philosophy of language*, Blackwell Publishers, Oxford, 1999.

c) proceedings article

- IVICA PETROVIĆ, „Mostar u njemačkoj putopisnoj književnosti“, *Identitetska i kulturna raznolikost BiH: zbornik radova*, IVICA ŠARAC (gl. ur.), Filozofski fakultet Sveučilišta u Mostaru – Synopsis – Zaklada Konrad Adenauer, Mostar, 2015., p. 435.

d) journal article

- BERTRAND RUSSELL, „On denoting“ *Mind*, Oxford, OxfordUniversityPress, vol. XIV (1905) no. 56, p. 479.

e) encyclopedias, lexicons and dictionaries

- If there is no author or editor: „Tehnologija“, *Hrvatski enciklopedijski rječnik*, Novi libar, Zagreb, 2002.
- If there is an author or editor: STIPE KUTLEŠA (ed.), „Speuzip“, *Filozofski leksikon*, Leksikografski zavod Miroslav Krleža, Zagreb, 2012.

f) archive

- Arhiv Bosne i Hercegovine (hereafter ABiH), Komisija za vjerska pitanja (hereafter KVP), kut. 24, sv. II, f. 12rv, (kut. = kutija, sv. = svezak, f. = folija, r = recto – prednji, v. = verso – stražnji)

g) Laws and regulations

- „Zakon o znanstvenoj djelatnosti i visokom obrazovanju“, *Narodne novine*, 2013., 123., čl. 4.

h) Internet sources

- JULIA TANNEY, „Gilbert Ryle“, *Stanford Encyclopedia of Philosophy*, (18. XII. 2007.), <<http://plato.stanford.edu/entries/ryle/>>, (14. V. 2012.)
- If there is no author the citation is started with the title of article or document: „Moritz Schlick“, *Philosophedia*, (12. II. 2003), <http://philosophedia.org/index.php/Moritz_Schlick>, (16. IV. 2012.)

i) Bibliography

- In the bibliography list it is necessary to write the author's surname and then name, for the articles it is necessary to mention their pages in journals

Harvard system

Author's surname, publication year and number of page or pages should be mentioned right after quotation or paraphrase (Gadamer, 1997, 44). The special attention should be paid if several works of the same author, published in the same year, are used. Then a small Latin letter is given for distinguishing sources. (Searle, 1980a, 12, Searle 1980b, 44).

The difference in writing references in the relation to the Oxford system is that the year of publication is written right after the surname and name of the author

- Quine, Willard van Orman(1995 *From Stimulus to Science*, Harvard University Press, Cambridge MA, 1995.

Other instructions

The paper should be submitted to the Editorial Board as a CD or DVD copy to the address: Filozofski fakultet (za časopis Hum), Matice hrvatske b. b., 88000 Mostar or in person or by e-mail: hum@ff.sum.ba. We kindly ask authors to mention their name and surname, affiliation (name and address) and e-mail or phone number. Manuscripts are not returned. The Editorial Board reserves the right to adjust the manuscript to the journal requirements as well as to the standards of Croatian standard language. We ask all contributors to hold to mentioned guidelines.